

- I. 1820: Meeting called to order.  
Present: Brett, Steve, Brian, Leslie, Geoff, André, Emma (phone)
- II. Programs Update (Leslie/Emma): Leslie and Emma have been busy planning programs for January and February. These includes presentations on stimulus funding for CEQA/NEPA projects in the area, update on GHG issues by Gary Jacobs, project management training by Steve, and Air Resources Board update. Emma mentioned that the PUC has a good conference room venue. Brian mentioned that his colleague just wrote a trail planning book, which would be a good topic for a future program.
- III. Director Update (Steve): Steve indicated there was nothing new to report. The Board had a brief discussion on whether the South Bay members should continue to be part of the Bay Area AEP or join with the Monterey/Santa Cruz AEP. No decision was made.
- IV. Legislative Update (Brian): Brian indicated there was nothing new to report.
- V. Elections/Board Positions Update (Brian/Steve): The Board discussed whether elections were required and Brian confirmed that they are part of the Chapter bylaws. Brian sent out a call for nominations and there wasn't much response. Steve mentioned that he would send out election forms to members. Brian talked to Jessica about the student scholarship program. The Board discussed and voted to create a new position to support this program – Student Scholarship Coordinator. Jessica will assume this new position. Steve mentioned that the APA has a foundation associated with it, which might be something that could evolve for AEP. The Program positions were discussed and the Board was enthusiastic about creating 4 vice president of programs positions to support the 4 different geographic regions of the Bay Area. Geoff and Emma indicated interest in sharing responsibility for the SF region. Terri would be a good fit for the North Bay region.
- VI. Holiday Party Update (Geoff): Geoff mentioned that the Gordon Biersch venue has been reserved and that party preparations have been sorted out. Geoff also put in the food order. The Chapter will be requesting donations from those who attend to help support the scholarship program. The donation booth will be set up in the front and students have volunteered to man it. Raffle tickets would be exchanged for donations with a chance to win various prizes.
- VII. Communications Update (Andre): Andre has been working on setting up the newsletter. It will include announcements/news, jobs, feature article, etc. The newsletter will be sent out via an email blast. Andre indicated that he needed content contributions from the Board such as Programs Update, Presidents

Report, and Directors Report. The Board expressed interest in having Marc attend a future meeting to learn more about the work he's doing as the Chapter's webmaster and new membership software.

VIII. 1930: Meeting adjourned.